



SAVITRIBAI PHULE PUNE UNIVERSITY



MAHATMA GANDHI VIDYAMANDIR

MAHATMA GANDHI VIDYAMANDIR'S
ARTS, SCIENCE AND COMMERCE COLLEGE MANMAD

TAL- NANDGAON, DIST- NASHIK, MAHARASHTRA, PIN- 423104

RE-ACCREDITED BY NAAC WITH 'A' GRADE

AFFILIATED TO SAVITRIBAI PHULE PUNE UNIVERSITY, ID NO. PU/NS/ASC/011 (1969)



INTERNAL QUALITY ASSURANCE CELL
MEETING MINUTES & ACTION TAKEN REPORT
Academic Year-2018-2019

Website - www.mgvmanmadsr.kbhgroup.in

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**INTERNAL QUALITY ASSURANCE CELL
MEETING MINUTES & ACTION TAKEN REPORT**

19th July 2018



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**MAHATMA GANDHI VIDYAMANDIR'S
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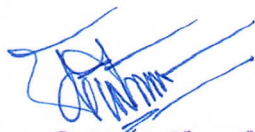
MINUTES OF THE 1st GENERAL MEETING (19th July, 2018)

AGNEDA

All the members of IQAC are hereby informed that the meeting of IQAC will be held on **Thursday, 19th July, 2018** in the Principal's Cabin at 11.30 AM. The agenda for this meeting is as follows:

Agenda:

1. Confirmation of minutes of the previous meeting.
2. Discussion on Action Taken Report.
3. Academic Calendar Discussion.
4. Review of recommendations by NAAC in second cycle.
5. Submission of proposals to various funding agencies.
6. Discussion on preparation of AQAR-2017-18.
7. Discussion on strengthening research culture.
8. Discussion on institute-industry, NGO linkages.
9. Review on API (academic audit)
10. Discussion examination reforms introduced by SPPU, Pune.
11. Any other topics with permission of chairperson.



**Co-ordinator
I.Q.A.C.**

Internal Quality Assurance Cell
MGV's Arts, Science & Commerce
College, Manmad Dist. Nashik



**PRINCIPAL
MGV Arts, Science & Commerce College
MANMAD, Dist. Nashik**

Mahatma Gandhi Vidyamandir's
ARTS, SCIENCE AND COMMERCE COLLEGE MANMAD
INTERNAL QUALITY ASSURANCE CELL

YEAR: 2018-19
IQAC Composition

Sr.No.	Name	Designation	Signature
1	Prin. Dr. R.P.Bhamare	Principal	
2	Dr. Bapu Sonu Jagdale	Management Representative	
3	Dr. Devram G. Jadhav	Vice Principal	
4	Mr. Rajabhau Deshmukh	Stake holder & Community Representative	—
5	Mr. Shaikh Rabbani Ashique Ali	Alumni Representative	
6	Dr. Vilas Tukaram Thorat	Teacher Representative	
7	Dr. Pramod Gangadhar Ambekar	Teacher Representative	
8	Dr. Bhatu Shivaji Desale	Teacher Representative	
9	Dr. Rajendra Deoram Bhosale	Teacher Representative	
10	Mrs. Kavita Shashikant Kakhandki	Teacher Representative	
11	Mr. Waman Kacharu Gagare	Teacher Representative	
12	Dr. Rahul Sudhakar Kale	Teacher Representative	
13	Shri. Samadhan K. Kedare	Administrative Representative	
14	Mr. Shaikh Aavesh Salim	Student Representative	
15	Miss. Bhavana Shaharkar	Student Representative	


Co-ordinator
I.Q.A.C.

Internal Quality Assurance Cell
MGV's Arts, Science & Commerce
College, Manmad Dist. Nashik


(Dr. R.P. Bhamare)

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TAL. NANDGAON, DIST. NASHIK**

INTERNAL QUALITY ASSURANCE CELL

MINUTES OF THE 1st GENERAL MEETING

Members Present

Prin.Dr. R. P. Bhamare
Dr. Vilas Tukaram Thorat,
Ms. Bhavana K. Shaharkar
Mrs. Kavita S. Kakhandki,
Mr. Waman Kacharu Gagare
Shri.Samadhan Kedare
Shaikh Avesh Salim

Prin. Dr. B.S. Jagdale
Dr. Pramod G. Ambekar
Dr. Batu Shivaji Desale,
Dr. R. D. Bhosle,
Dr. Rahul S. Kale,
Mr. Shaikh Rabbani,
Ms. Bhavna Shaharkar

Coordinator: Dr. D.G.Jadhav

Members Absent

Shri. Rajabhau Deshmukh

The general meeting of the Internal Quality Assurance Cell (IQAC) held on 19th July, 2018 at 11.30 in Principal's Cabin. The meeting was chaired by Prin. Dr. R.P. Bhamare(Principal and Chairman). Following issues were discussed in the meeting and resolutions were passed thereof.

Minutes of the Meeting:

1. Confirmation of minutes of the previous meeting.

Dr.D.G.Jadhav put forth the minutes of previous meeting (Date) for discussion and all the members unanimously approved the minutes.

2. Discussion on Action Taken Report.

Dr.D.G.Jadhav elaborated on the action taken report of the previous meeting.

3. Academic Calendar Discussion.

Prin. Dr. R. P. Bhamare discussed the academic calendar for 2018-19.

4. Review of recommendations by NAAC in second cycle.

The NAAC peer team recommended increase in PG courses in the second cycle. The chairperson suggested reviewing the progress of PG courses.

5. Submission of proposals to various funding agencies.

Prin. Dr. R. P. Bhamare advised the ARC coordinator to issue a notice for faculty to submit proposals to funding agencies.

6. Discussion on preparation of AQAR-2017-18.

Dr. D.G.Jadhav made the members aware of the status of AQAR 2018-19 submissions.

7. Discussion on strengthening research culture.

Dr. P. G. Ambekar discussed the issue of strengthening the research culture in the college.

8. Discussion on institute-industry, NGO linkages.

Mr. Sharad Kedare (Registrar) raised the issue of increasing institute-industry, NGO linkages.

9. Review on API (academic audit)

Dr. D.G.Jadhav elaborated on the academic audit through analysis of API.

10. Discussion examination reforms introduced by SPPU, Pune.

Dr. B.S. Desale (CEO, examination) the reforms initiated by SPPU, Pune.

11. Any other topics with permission of chairperson.

✓Dr. B.S. Desale discussed the result analysis.

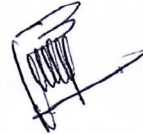
✓Dr. P.G.Ambekar discussed the admission status in the college.



Co-ordinator

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College, Manmad Dist. Nashik



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TAL. NANDGAON, DIST. NASHIK**

**INTERNAL QUALITY ASSURANCE CELL
MINUTES OF THE 1st GENERAL MEETING (19th July, 2018)**

ACTION TAKEN REPORT

Sr. No.	Resolutions/Suggestions	Action Taken
1	Confirmation of minutes of the previous meeting.	The academic calendar was discussed in front of IQAC. Suggestions were received and necessary changes were made. Accordingly every department prepared their departmental calendar. Similarly exam department prepared their calendar in accordance with University and College Academic calendar. The academic calendar for the academic year 2018-19 was uploaded to the website.
2	Review of recommendations by NAAC in second cycle	IQAC coordinator discussed the recommendations given by NAAC in second cycle. Accordingly all departments and concerned staff members were guided to take appropriate steps. Two PG courses were started.
3	Submission of proposals to various funding agencies	Prin. Dr. R.P. Bhamare guided on submission of proposals and same information was conveyed to the concerned faculty members. Proposals were submitted.
4	Discussion on Data Collection of AQAR-2017-18.	The IQAC coordinator discussed various aspects regarding data collection and the information was conveyed to all HOD's and concerned faculty members. The faculties were appointed to collect the relevant documents required for the AQA

		preparation of AQAR-2017-18.
5	Discussion on strengthening research culture.	Faculty members were encouraged to publish good quality research publications. Research committee was formed for the academic year 2018-19. Faculties were also encouraged to take part in state, national and international seminars, conferences.
6	Discussion on institute-industry, NGO linkages	As per suggestions of NAAC, HODs, course coordinators and concerned faculty members were guided on development of linkages. Accordingly, few MoUs are planned for the sharing of knowledge amongst the students.
7	Review on API (academic audit)	The self-appraisals of faculties were collected and analyzed. The review analysis was discussed. Accordingly IQAC discussed various aspects with the faculty regarding API score augmentation.
8	Discussion examination reforms introduced by SPPU, Pune..	The CEO of college discussed the examination reforms with the IQAC. The information regarding CBCS pattern for the MA economics and MA English was also discussed with the concerned faculty members.
9	Any other topics with permission of chairperson.	Prin. Dr.R.P. Bhamare discussed various points related admission of the students. He also emphasized the smooth conduction of academic year. Time-Table formulation, Allotment of various committees, Conduction, lectures, practicals conduction, etc were also discussed.



Dr.D.G.Jadhav

(Coordinator, IQAC)

Co-ordinator

I.Q.A.C.

Internal Quality Assurance Cell
MGV's Arts, Science & Commerce
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Dr.R.P. Bhamare

(Chairperson, IQAC)

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INTERNAL QUALITY ASSURANCE CELL
MEETING MINUTES & ACTION TAKEN REPORT

12th October 2018



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INTERNAL QUALITY ASSURANCE CELL

MINUTES OF THE 3rd GENERAL MEETING (12th October, 2018)

AGNEDA

All the members of IQAC are hereby informed that the meeting of IQAC will be held on **Friday, 12th October, 2018** in the Principal's Cabin at 11.30 AM. The agenda for this meeting is as follows:

Agenda:

1. Confirmation of minutes of the previous meeting.
2. Discussion on Action Taken Report.
3. Discussion on various committee reports.
4. Review on completion of first term syllabus.
5. Discussion of extracurricular and extension activities.
6. Review on new programs and courses.
7. Discussion on ICT enabled teaching-learning process.
8. Planning for implementation for students' sports participations.



**Co-ordinator
I.Q.A.C.**

Internal Quality Assurance Cell
MGV's Arts, Science & Commerce
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MANMAD, Dist. Nashik**

Mahatma Gandhi Vidyamandir's
ARTS, SCIENCE AND COMMERCE COLLEGE MANMAD
INTERNAL QUALITY ASSURANCE CELL


YEAR: 2018-19
IQAC Composition

Sr.No.	Name	Designation	Signature
1	Prin. Dr. R.P.Bhamare	Principal	
2	Dr. Bapu Sonu Jagdale	Management Representative	
3	Dr. Devram G. Jadhav	Vice Principal	
4	Mr. Rajabhau Deshmukh	Stake holder & Community Representative	—
5	Mr. Shaikh Rabbani Ashique Ali	Alumni Representative	
6	Dr. Vilas Tukaram Thorat	Teacher Representative	
7	Dr. Pramod Gangadhar Ambekar	Teacher Representative	
8	Dr. Bhatu Shivaji Desale	Teacher Representative	
9	Dr. Rajendra Deoram Bhosale	Teacher Representative	
10	Mrs. Kavita Shashikant Kakhandki	Teacher Representative	
11	Mr. Waman Kacharu Gagare	Teacher Representative	
12	Dr. Rahul Sudhakar Kale	Teacher Representative	
13	Shri. Samadhan K. Kedare	Administrative Representative	
14	Mr. Shaikh Aavesh Salim	Student Representative	
15	Miss. Bhavana Shaharkar	Student Representative	


Co-ordinator

I.Q.A.C.

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(Dr. R.P. Bhamare)

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TAL. NANDGAON, DIST. NASHIK**

**INTERNAL QUALITY ASSURANCE CELL
MINUTES OF THE 2nd GENERAL MEETING**

Members Present

Prin. Dr.R.P.Bhamare

Dr. Vilas Tukaram Thorat,

Shri. Rajabhau Deshmukh,

Mrs. Kavita S.Kakhandki,

Dr. R. D. Bhosle,

Dr. Rahul S. Kale,

Mr. Shaikh Rabbani,

Mr. Milan Lunawat,

Dr. Pramod G. Ambekar

Dr. Batu Shivaji Desale,

Ashique Ali

Mr. Waman Kacharu Gagare

Shri. Samadhan Kedare

Mr. Rakesh Lalwani

Ms. Bhavana K. Shaharkar

Coordinator: Dr. D.G.Jadhav

Members Absent: Mr. Rajbhau Deshmukh

The general meeting of the Internal Quality Assurance Cell (IQAC) held on 12th October, 2018 at 11.30 in Principal's Cabin. The meeting was chaired by Prin. Dr. B.S. Jagdale(Principal and Chairman). Following issues were discussed in the meeting and resolutions were passed thereof.

Minutes of the Meeting:

Minutes of the meeting are as follows:

1. Confirmation of minutes of the previous meeting.

Dr. D.G. Jadhav, Coordinator, welcomed the members and read the minutes of the previous meeting held on **19/07/2018**. He read the minutes and put before the committee for discussion. The minutes were unanimously approved.

2. Discussion on Action Taken Report.

Dr.D.G.Jadhav elaborated on the action taken report of the previous meeting.

3. Discussion on various committee reports.

Dr. P.G. Ambekar elaborated the work done by the various committees during first semester.

4. Review on completion of first term syllabus.

Review on syllabus completion was taken⁷ and accordingly Prin. Dr. B.S. Jagdale

suggested conducting revision lectures for tough courses.

5. Discussion of extracurricular and extension activities.

Dr. D.G.Jadhav elaborated on conduction of extension activities under NSS and also organization of NSS camp.

6. Review on new programs and courses.

Prin. Dr. B.S. Jagdale inquired about newly introduced programs and courses. He also suggested taking review of new programs and courses.

7. Discussion on ICT enabled teaching-learning process.

Dr. D.G.Jadhav discussed the importance of ICT enabled teaching-learning process. The faculties were consequently suggested to use ICT methods for teaching-learning process.

8. Planning for implementation for students' sports participations.

Prin. Dr. B.S. Jagdale emphasized the students' participation in various sport activities.



Co-ordinator

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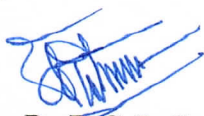
INTERNAL QUALITY ASSURANCE CELL

MINUTES OF THE 2nd GENERAL MEETING (12th October, 2018)

ACTION TAKEN REPORT

Sr. No.	Resolutions/Suggestions	Action Taken
1	Discussion on various committee reports	Dr.D.G. Jadhav discussed the reports of various committees. Accordingly committee's chairman and members were encouraged to take appropriate steps for the organization of various activities.
2	Submission of proposals to various funding agencies	Prin. Dr. R.P. Bhamare guided on submission of proposals and same information was conveyed to the concerned faculty members. Proposals were submitted.
3	Review on completion of first term syllabus.	The HODs submitted the status of syllabus completion to Dr.P.G.Ambekar who verified the details and forwarded to the parent institution. Analysis of the syllabus completion was conducted, and faculties were instructed to complete the remaining syllabus in a reasonable timeframe. Faculty members were also instructed to perform practise sessions using the completed syllabus.
4	Discussion of extracurricular and extension activities	Dr. D.G. Jadhav discussed extracurricular and extension activities conducted in the first semester. The reports of the extracurricular and extension activities were submitted to the IQAC. He also focused on various activities to be conducted in the second semester.
6	Review on new programs and courses.	Newly introduced programs were discussed in the meeting. MA English and MA Economics

		courses, admission status and other aspects regarding B.Voc. degree and diploma courses were also discussed. The co-ordinators were appointed for the courses.
7	Discussion on ICT enabled teaching-learning process.	The teaching-learning process was strengthened with the help of ICT enabled teaching-learning process. Faculties were instructed to use more e-resources to enhance the quality in teaching-learning process.
8	Planning for implementation for students' sports participations.	The IQAC coordinator emphasized the participation of the students in sports activities. The physical director was directed to take appropriate steps to increase the students' participation in sports and related activities.



Dr.D.G.Jadhav

(Coordinator, IQAC)

Co-ordinator

I.Q.A.C.

Internal Quality Assurance Cell
MGV's Arts, Science & Commerce
College, Manmad Dist. Nashik



Dr.B.S.Jagdale

(Chairperson, IQAC)

PRINCIPAL

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**INTERNAL QUALITY ASSURANCE CELL
MEETING MINUTES & ACTION TAKEN REPORT**

26 December 2018



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INTERNAL QUALITY ASSURANCE CELL

GENERAL MEETING

AGENDA

All the members of IQAC are hereby informed that the meeting of IQAC will be held on **Wednesday, 26th December, 2018** in the Principal's Cabin at 11.00 AM. Following is the

Agenda:

1. To read and approve the minutes of the previous meeting.
2. To discuss up gradation of college website
3. To review the current programme under the scheme of NSQF
4. To review the status of MOU
5. To discuss the changes in AQAR submission
6. To discuss the upcoming events like Seminar/Conference in college.
7. To review newly started UG and PG courses
8. To chalk out the plan of Golden Year celebration of college



**Co-ordinator
I.Q.A.C.**

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Mahatma Gandhi Vidyamandir's
ARTS, SCIENCE AND COMMERCE COLLEGE MANMAD
INTERNAL QUALITY ASSURANCE CELL

YEAR: 2018-19

IQAC Composition (Revised on 03.10.2018)

Sr.No.	Name	Designation	Signature
1	Prin. Dr. Bapu Sonu Jagdale	Principal	
2	Dr. Apoorva Prashant Hiray	Management Representative	—
3	Dr. Devram Gopal Jadhav	Vice Principal	
4	Mr. Rakesh Lalwani	Industry Representative	
5	Mr. Milan Lunawat	Stakeholder Representative	
6	Mr. Rajabhau Deshmukh	Society Representative	—
7	Mr. Shaikh Rabbani Ashique Ali	Alumni Representative	
8	Dr. Vilas Tukaram Thorat	Teacher Representative	
9	Dr. Pramod Gangadhar Ambekar	Teacher Representative	
10	Dr. Bhatu Shivaji Desale	Teacher Representative	
11	Dr. Rajendra Deoram Bhosale	Teacher Representative	
12	Mrs. Kavita Kakhandki	Teacher Representative	
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17	Ms. Bhavana Shaharkar	Student Representative	

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(Dr. B.S. Jagdale)

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TAL. NANDGAON, DIST. NASHIK**

**INTERNAL QUALITY ASSURANCE CELL
MINUTES OF THE 3rd GENERAL MEETING**

Members Present

Prin. Dr. B.S. Jagdale
Dr. Pramod G. Ambekar
Dr. Batu Shivaji Desale,
Mrs. Kavita S. Kakhandki,
Dr. R. D. Bhosle,
Ashique Ali
Shri. Samadhan Kedare
Ms. Bhavana K. Shaharkar,

Dr. Vilas Tukaram Thorat,
Mr. Milan Lunawat,
Mr. Shaikh Rabbani,
Mr. Rakesh Lalwani
Mr. Waman Kacharu Gagare
Dr. Rahul S. Kale,
Coordinator: Dr.D.G.Jadhav

Members Absent : Dr.Aapoorva P. Hiray, Shri. Rajabhau Deshmukh,

The general meeting of the Internal Quality Assurance Cell (IQAC) held on 26th December, 2018 at 11.30 in IQAC office. The meeting was chaired by Dr. B.S. Jagdale (Principal and Chairman). Following issues were discussed in the meeting and resolutions were passed thereof.

1. Agenda 1: To read and approve the minutes of the previous meeting.

Dr. D.G.Jadhav, Coordinator, welcomed the members and read the minutes of the previous meeting held on **12/10/2018**. He read the minutes and put before the committee for discussion. The minutes were unanimously approved.

2. Agenda 2: To discuss upgradation of college website

Dr.P.G.Ambekar put before the committee the issue of college website upgradation. Shri. SamadhanKedare (Registrar) expressed the need of continuous up gradation of college website. He suggested that each department in the college shall submit its activities/event to the coordinator who in turn will communicate with the technical expert to update the events under respective heads.

3. Agenda 3: To review the current programme under NSQF

Dr. D.G.Jadhav introduced the issue of newly started courses under NSQF. He urged the need to take a review of the courses regarding their functioning. Dr. P.G. Ambekar suggested that the respective coordinators of the schemes shall produce a progress report of the schemes to the IQAC.

4. Agenda 4: To review the status of MOU

Dr. B.S.Desale expressed his concerns over the need of increase in MOU. He presented the importance of MOU. Dr.B.S.Jagdale (chairman) advised the committee to gather the data of the institutes in and around Manmad, to communicate with them for MOU.

5. Agenda 5: To discuss the changes in AQAR submission

Dr. D.G.Jadhav presented to the committee the changes in AQAR preparation and submission methodology. He requested the members to study the changes and put forward any suggestions thereof.

6. Agenda 6: To discuss the upcoming events like Seminar/Conference in college.

Dr. P.G.Ambekar briefed the committee on the upcoming seminar/conference in the college. Dr. D.G.Jadhav presented the report on the upcoming National conference of English, Hindi and Marathi and a State Level seminar of Botany Department. Mrs. Kavita Kakhandki briefed the committee on the planning of these events.

7. Agenda 7: To review newly started UG and PG courses

Dr. B.S. Jagdale suggested to review the status of newly started UG and PG courses in college in relation to their strength, time table, faculty, etc.

8. Agenda 8: To chalk out the plan of Golden Year celebration of college

Mr. Shaikh Rabbani Ashique Ali put his inquiry about the celebration of Golden Jubilee Year celebration of the college and asks the members to express their views regarding its plan of celebration. Dr. B.S.Jagdale suggested forming a committee to chalk out the plan of the event and present it before IQAC in fifteen days.

9. Others

Mr. Shaikh Rabbani suggested starting a training centre for chartered Accountancy and GST.

The issues on the agenda were discussed thoughtfully and resolutions were passed accordingly. Dr. D.G.Jadhav expressed a vote of thanks of the meeting.



Dr. D.G.Jadhav

(Coordinator, IQAC)

Co-ordinator
I.Q.A.C.

Internal Quality Assurance Cell
MGV's Arts, Science & Commerce
College, Manmad Dist. Nashik



Dr. B.S.Jagdale

(Chairperson/Principal)

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INTERNAL QUALITY ASSURANCE CELL

MINUTES OF THE 3rd GENERAL MEETING(26 December, 2018)

ACTION TAKEN REPORT

Sr. No.	Resolutions/Suggestions	Action Taken
1	Up gradation of college website	Each department submitted its updated profile and related details to the Website coordinator Dr. Vishnu Adole. He forwarded the details to the IT department and got them uploaded to the college website.
2	To review the current programme under the scheme of NSQF	The respective coordinators of B.Voc and CC courses submitted the details of student strength, class time table, assessment and evaluation schedule to IQAC coordinator.
3	To review the status of MOU	The coordinator and the committee members could reach the industry and other stakeholders to collaborate with the college. As a result the college has collaborated with 19 agencies and has MoU with them in 2018-2019.
4	To discuss the changes in AQAR submission	The IQAC coordinator briefed the faculty and non-teaching staff on the changes brought into AQAR submission by NAAC. Accordingly, NAAC working committees are updated.
5	To discuss the upcoming events like Seminar/Conference in college	The conference committees of national and state level conference held a meeting with respective members and communicated the status of preparation to the principal.
6	To review newly started UG and PG courses	The head of the department of M.A.(English), M.A. (Economics), submitted the status report on student ¹ strength, time table, faculty, etc. to the

		principal.
7	To chalk out the plan of Golden Year celebration of college	The committee was formed and Dr.V.T.Thorat became the coordinator. As a part of the activities, 50 lectures of alumni were organized under Dr. M.S. Patil Lecture Series.
8	To start a training centre for charted Accountancy and GST.	A course in Banking and Finance is started under Community college (NSQF).



Dr.D.G.Jadhav

(Coordinator, IQAC)

Co-ordinator

I.Q.A.C.

Internal Quality Assurance Cell
MGV's Arts, Science & Commerce
College, Manmad Dist. Nashik



Dr.B.S.Jagdale

(Chairperson, IQAC)

PRINCIPAL

MGV Arts, Science & Commerce College
MANMAD, Dist. Nashik



SAVITRIBAI PHULE PUNE UNIVERSITY



MAHATMA GANDHI VIDYAMANDIR

**MAHATMA GANDHI VIDYAMANDIR'S
ARTS, SCIENCE AND COMMERCE COLLEGE MANMAD**

TAL- NANDGAON, DIST- NASHIK, MAHARASHTRA, PIN- 423104

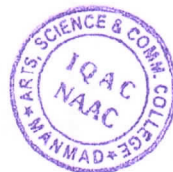
RE-ACCREDITED BY NAAC WITH 'A' GRADE

AFFILIATED TO SAVITRIBAI PHULE PUNE UNIVERSITY, ID NO. PU/NS/ASC/011 (1969)



**INTERNAL QUALITY ASSURANCE CELL
MEETING MINUTES & ACTION TAKEN REPORT**

25th March 2019



Website - www.mgvmanmadsr.kbhgroup.in

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**MAHATMA GANDHI VIDYAMANDIR'S
ARTS, SCIENCE AND COMMERCE COLLEGE, MANMAD
TAL. NANDGAON, DIST. NASHIK**

INTERNAL QUALITY ASSURANCE CELL

GENERAL MEETING

AGENDA

All the members of IQAC are hereby informed that the meeting of IQAC will be held on **Friday, 25th March, 2019** in the Principal's Cabin at 12.00 AM. The agenda for this meeting is as follows:

Agenda:

1. To read and approve the minutes of the previous meeting.
2. To discuss the status of audit of NSS, QIP etc.
3. To review the status of completion of second term syllabus.
4. To discuss planning of utilization of grants received for new programs and courses under NSQF.
5. To discuss planning for next academic year.
6. To discuss collection and analysis of feedback.
7. Any other topics with permission of chairperson



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Mahatma Gandhi Vidyamandir's
ARTS, SCIENCE AND COMMERCE COLLEGE MANMAD
INTERNAL QUALITY ASSURANCE CELL

YEAR: 2018-19

IQAC Composition (Revised on 03.10.2018)

Sr.No.	Name	Designation	Signature
1	Prin. Dr. Bapu Sonu Jagdale	Principal	
2	Dr. Apoorva Prashant Hiray	Management Representative	
3	Dr. Devram Gopal Jadhav	Vice Principal	
4	Mr. Rakesh Lalwani	Industry Representative	
5	Mr. Milan Lunawat	Stakeholder Representative	
6	Mr. Rajabhau Deshmukh	Society Representative	
7	Mr. Shaikh Rabbani Ashique Ali	Alumni Representative	
8	Dr. Vilas Tukaram Thorat	Teacher Representative	
9	Dr. Pramod Gangadhar Ambekar	Teacher Representative	
10	Dr. Bhatu Shivaji Desale	Teacher Representative	
11	Dr. Rajendra Deoram Bhosale	Teacher Representative	
12	Mrs. Kavita Kakhandki	Teacher Representative	
13	Mr. W. K. Gagare	Teacher Representative	
14	Dr. Rahul Sudhakar Kale	Teacher Representative	
15	Shri. Samadhan K. Kedare	Administrative Representative	
16	Mr. Shaikh Aavesh Salim	Student Representative	
17	Ms. Bhavana Shaharkar	Student Representative	

Co-ordinator

I.Q.A.C.

Internal Quality Assurance Cell
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ARTS, SCIENCE AND COMMERCE COLLEGE, MANMAD
TAL. NANDGAON, DIST. NASHIK**

**INTERNAL QUALITY ASSURANCE CELL
MINUTES OF THE 4th GENERAL MEETING**

Members Present

Prin. Dr. B.S. Jagdale
Dr. Pramod G. Ambekar
Dr. Batu Shivaji Desale,
Mrs. Kavita S. Kakhandki,
Dr. R. D. Bhosle,
Ashique Ali
Shri. Samadhan Kedare
Ms. Bhavana K. Shaharkar,

Dr. Vilas Tukaram Thorat,
Mr. Milan Lunawat,
Mr. Shaikh Rabbani,
Mr. Rakesh Lalwani
Mr. Waman Kacharu Gagare
Dr. Rahul S. Kale,
Coordinator: Dr.D.G.Jadhav

Members Absent : Dr.Aapoorva P. Hiray, Shri. Rajabhau Deshmukh,

The general meeting of the Internal Quality Assurance Cell (IQAC) held on 25th March, 2019 at 11.30 in Principal's Cabin. The meeting was chaired by Dr. B.S. Jagdale (Principal and Chairman). Following issues were discussed in the meeting and resolutions were passed thereof.

1. Agenda 1: To read and approve the minutes of the previous meeting.

Dr. D.G.Jadhav read the minutes of previous meeting before the committee (26.12.2018). The committee unanimously approved the minutes.

2. Agenda 2: To discuss the status of audit of NSS, QIP etc.

Dr.P.G.Ambekar put forth for discussion the issue of audit of NSS and QIP. Dr. B.S. Jagdale advised Dr.P.B.Pardeshi (programme officer, NSS, and Dr. D.G Jadhav, (Coordinator, UGC) to plan accordingly for the upcoming audit.

3. Agenda 3: To review the status of completion of second term syllabus.

Dr.B.S.Desale informed the members about the status of completion of second term syllabus to be submitted to the Higher education department of the parent institution. Dr.B.S.Jagdale advised the vice principal to review the status of syllabus completion and submit a report to the concerned office.

4. Agenda 4: To discuss utilization of grants received for new programs and courses under NSQF.

Dr. D.G Jadhav, (Coordinator, UGC) made the committee aware of submission of utilization of grants received for new programs and courses under NSQF.

B.S.Jagdale told Dr. P.G.Ambekar to look into it and fulfil the requirement.

5. Agenda 5: To discuss planning for next academic year.

Dr. D.G.Jadhav raised the issue of academic and administrative planning for next year and expressed the need to prepare faculty wise and committee wise planning for next academic year. It was resolved that the faculty members and committee chairperson shall submit the planning within two weeks to the IQAC coordinator.

6. Agenda 6: To discuss collection and analysis of feedback from stakeholders.

Dr. B.S.Jagdale enquired about the status of feedback collection and analysis from students, teachers, alumni, parents, etc. on different facets of college functioning. He advised the concerned committee to present the analysis of the feedback collected and probable action plan on feedback received.

7. Agenda 7: Any other topics with permission of chairperson



Co-ordinator

I.Q.A.C.

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**MAHATMA GANDHI VIDYAMANDIR'S
ARTS, SCIENCE AND COMMERCE COLLEGE, MANMAD
TAL. NANDGAON, DIST. NASHIK**

**INTERNAL QUALITY ASSURANCE CELL
MINUTES OF THE 4th GENERAL MEETING**

25 March, 2019

ACTION TAKEN REPORT

Sr. No.	Resolutions/Suggestions	Action Taken
1	To discuss the status of audit of NSS, QIP etc.	Dr. D. G. Jadhav and Dr. P.B. Pardeshi prepared the audit files of related schemes and submitted to the university for approval.
2	To review the status of completion of second term syllabus.	The department heads submitted the status of syllabus completion to Dr.P.G.Ambekar who verified the details and forwarded to the parent institution.
3	To discuss utilization of grants received for new programs and courses under NSQF.	Dr.D.G.Jadhav and Dr.P.G.Ambekar supervised the process of submission of utilization files to UGC.
4	To discuss planning for next academic year.	The individual faculty and Committee coordinators prepared and submitted tentative planning of the next academic year to Dr.P.G.Ambekar for approval.
5	To discuss collection and analysis of feedback.	Dr.G.L.Shendge submitted the report of collection of feedback data from teachers, students, employer and committed the IQAC to submit the detail analysis of the same in two weeks.



Dr.D.G.Jadhav

(Coordinator, IQAC)

Co-ordinator

I.Q.A.C.

**Internal Quality Assurance Cell
MGV's Arts, Science & Commerce
College, Manmad Dist. Nashik**



Dr.B.S.Jagdale

(Chairperson, IQAC)

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