



SAVITRIBAI PHULE PUNE UNIVERSITY



MAHATMA GANDHI VIDYAMANDIR

MAHATMA GANDHI VIDYAMANDIR'S
ARTS, SCIENCE AND COMMERCE COLLEGE MANMAD

TAL- NANDGAON, DIST- NASHIK, MAHARASHTRA, PIN- 423104

RE-ACCREDITED BY NAAC WITH 'A' GRADE

AFFILIATED TO SAVITRIBAI PHULE PUNE UNIVERSITY, ID NO. PU/NS/ASC/011 (1969)



INTERNAL QUALITY ASSURANCE CELL
MEETING MINUTES & ACTION TAKEN REPORT
Academic Year-2017-2018

Website - www.mgvmanmadsr.kbhgroup.in

Phone – 02591 – 222342, 226650

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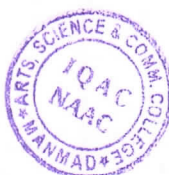
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**INTERNAL QUALITY ASSURANCE CELL
MEETING MINUTES & ACTION TAKEN REPORT**

20th July 2017



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**MAHATMA GANDHI VIDYA MANDIR'S
ARTS, SCIENCE AND COMMERCE COLLEGE, MANMAD
TAL. NANDGAON, DIST. NASHIK**

INTERNAL QUALITY ASSURANCE CELL

Functions: -

- 1) Developing, recording, monitoring quality measures in the institution.
- 2) Developing & applying quality parameters for various academic and research activities.
- 3) Dissemination of information on quality aspects.
- 4) Organization of conferences, seminars, workshops for enhancing quality circles.
- 5) Working as a nodal agency for quality maintenance and control.
- 6) Preparation of Annual Quality Assurance report or other such reports essential from time to time.

Purpose: -

- 1) Ensuring enhancement in the total operations of the institution.
- 2) Providing assurance to all the stake holders of higher education viz Students, Parents, Staff, Funding Agencies & Society in general regarding a accountability of the institution.

Mechanisms & Procedure: -

- 1) Monitoring timely, efficient performance in the area of academics Research administration on and finance.
- 2) The relevance quality of academic and research activities.
- 3) Optimum use & integration of modern teaching and learning methods.
- 4) Up gradation & credibility of evaluation procedure.
- 5) Equitable access and affordability of academic programs for various sections of the society.
- 6) Allocation and maintenance of support structure and services properly.

MEETING OF INTERNAL QUALITY ASSURANCE CELL

Dear Sir / Madam,

Mr. Anil Rameshwar Patil

To inculcate a quality culture in the college, a meeting is scheduled on **20th July 2017** at 11.30 am in IQAC Office. You are requested to be present and help us to improve the college's academic and administrative progress.

AGENDA

1. To confirm the minutes of the previous meeting.
2. Discussion on the Action Taken Report of the previous meeting.
3. Discussion on the Implementation of the Academic Calendar for 2017-18.
4. Discussion on Budgetary Provision for the Academic Year 2017-18.
5. To discuss the installation of CCTV cameras on the college campus.
6. To discuss the organization of National or State level seminars or conferences.
7. To discuss the alumni and stakeholder meeting.
8. To discuss the database for Management Information System
9. Any issue with the prior permission of the chairperson.



(Dr. D. G. Jadhav)

CO - ORDINATOR
INTERNAL QUALITY ASSURANCE CELL
M.G.V.'s Arts, Science & Commerce College
Manmad, Dist. Nashik



(Dr. R. P. Bhamare)

PRINCIPAL
M.G.V Arts, Science & Commerce College
MANMAD, Dist. Nashik

**MAHATMA GANDHI VIDYAMANDIR'S
ARTS, SCIENCE AND COMMERCE COLLEGE, MANMAD
TAL. NANDGAON, DIST. NASHIK**

INTERNAL QUALITY ASSURANCE CELL

MINUTES OF THE 1st GENERAL MEETING (20/07/2017)

Present members	Absent members
Prin. Dr Rajendra Popat Bhamare	Mr. Sumeet Salunke
Dr. Bapu Sonu Jagdale	
Dr. Batu Shivaji Desale	
Mrs. Kavita Shashikant Kakhandki	
Shri. Sharad Kedare	
Dr. Pralhad Shivaji Govind	
Dr. Vilas Tukaram Thorat	
Dr. Pramod Gangadhar Ambekar	
Dr Rahul Sudhakar Kale	
Miss Sujata Jagdish Sonawane	
Mr. Anil Rameshvar Parikh	
Mr. Pranav Manish Pathak	
Miss Arati Sunil Deokar	
Coordinator, Dr. Devram Jadhav	

**MAHATMA GANDHI VIDYAMANDIR'S
ARTS, SCIENCE AND COMMERCE COLLEGE, MANMAD
TAL. NANDGAON, DIST. NASHIK**

**INTERNAL QUALITY ASSURANCE CELL
MINUTES OF THE MEETING**

The general meeting of the Internal Quality Assurance Cell (IQAC) was held on **20th July 2017** at 11.30 am in IQAC Office. The meeting was chaired by Prin. Dr. R. P. Bhamare (Principal and Chairman). The following issues were discussed in the meeting and resolutions were passed thereof.

The minutes of the meeting are as follows:

- **Confirmation of minutes of the previous meeting.**
Dr.R. P. Bhamare put forth the minutes of the previous meeting for discussion and all the members unanimously approved the minutes.
- **Discussion on the Action Taken Report of the previous meeting.**
Dr R. P. Bhamare enlarged the action taken report of the previous meeting.
- **Discussion on the Implementation of the Academic Calendar for 2017-18.**
IQAC coordinator put forth the Academic Calendar which was prepared under the guidance of Prin. Dr. R. P. Bhamare to discuss and modify if have any changes, and also discuss the implementation.
- **Discussion on Budgetary Provision for the Academic Year 2017-18.**
An accountant put forward the budgetary provision for the academic year 2020-21
- **Discussion on the installation of CCTV cameras on the college campus.**
Prin. DrR. P. Bhamare discussed the present status of CCTV cameras and planned to install more CCTV cameras in the college.
- **Discussion on the organization of National or State level seminars or conferences.**
IQAC coordinator put forth the Academic Calendar which was prepared under the guidance of Prin. Dr R. P. Bhamare and chalked out the plan to organize the National or State level seminars and conferences.
- **Discussion on the alumni and stakeholder get-togethers.**
Prin. Dr R. P. Bhamare and the IQAC coordinator planned to organize the get-together program to nurture the relationship with alumni and stakeholders.
- **Discussion on the database for Management Information System**
Prin. Dr B.S. Jagdale discussed the database for Management Information System for the academic year 2017-18.

**MAHATMA GANDHI VIDYA MANDIR'S
ARTS, SCIENCE AND COMMERCE COLLEGE, MANMAD
TAL. NANDGAON, DIST. NASHIK**

INTERNAL QUALITY ASSURANCE CELL

MINUTES OF THE 1st GENERAL MEETING (20th July 2017)

ACTION TAKEN REPORT

Sr. No.	Resolutions/ Suggestions	Action Taken
1	Confirmation of minutes of the previous meeting.	DrR. P. Bhamare put forth the minutes of the previous meeting for discussion and all the members unanimously approved the minutes.
2	Discussion on Action Taken Report.	The previous Action taken report was discussed.
3	Discussion on Implementation of Academic Calendar for 2017-18.	<p>IQAC coordinator reviewed the previous meeting and its content. Prin. Dr. R. P. Bhamare and Vice-principal discussed and planned various committees and conduction of activities.</p> <p>IQAC coordinator put forth the Academic Calendar which was prepared under the guidance of Prin. Dr. R.P. Bhamare. All respected members discussed and modified it, and also discussed implementation. Dr. D.G. Jadhav discussed extra-curricular and extension activities conducted in the first semester and reports of all committees were submitted to the IQAC.</p>
4	Discussion on Budgetary Provision for the Academic Year 2017-18.	<p>An accountant put forward the budgetary provision for the academic year 2017-18.</p> <p>Dr. D. G. Jadhav verified the details and discussed them with Prin. Dr. R. P. Bhamare.</p>

5	Discussion on the installation of CCTV cameras on the college campus.	Prin. Dr R. P. Bhamare discussed the present status of CCTV cameras and planned to install more CCTV cameras in the college.
6	Discussion on the organization of National or State level seminars or conferences.	IQAC coordinator put forth the Academic Calendar which was prepared under the guidance of Prin. Dr R. P. Bhamare and chalked out the plan to organize the National or State level seminars and conferences.
7	Discussion on the alumni and stakeholder get-togethers.	Prin. Dr R. P. Bhamare and the IQAC coordinator planned to organize the get-together program to nurture the relationship with alumni and stakeholders.
8	Discussion on the database for Management Information System	Prin. DrR. P. Bhamare discussed the database for Management Information System for the academic year 2017-18.



Dr. D. G. Jadhav

(Coordinator, IQAC)

CO - ORDINATOR
INTERNAL QUALITY ASSURANCE CELL
M.G.V.'s Arts, Science & Commerce College
Manmad, Dist. Nashik



Dr. R. P. Bhamare

(Chairperson, IQAC)

PRINCIPAL
M.G.V Arts, Science & Commerce College
MANMAD, Dist. Nashik



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**INTERNAL QUALITY ASSURANCE CELL
MEETING MINUTES & ACTION TAKEN REPORT**

11th January 2018



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- 6) Allocation and maintenance of support structure and services properly.

**MAHATMA GANDHI VIDYA MANDIR'S
ARTS, SCIENCE AND COMMERCE COLLEGE, MANMAD
TAL. NANDGAON, DIST. NASHIK**

INTERNAL QUALITY ASSURANCE CELL

MEETING MINUTES

The general meeting of the Internal Quality Assurance Cell (IQAC) was held on **11th January 2018** at 11.30 am in IQAC Office. The meeting was chaired by Prin. Dr. R. P. Bhamare (Principal and Chairman). The following issues were discussed in the meeting and resolutions were passed thereof.

The minutes of the meeting are as follows:

- **Confirmation of minutes of the previous meeting.**

Prin. Dr. R. P. Bhamare put forth the minutes of the previous meeting 20th July 2017. for discussion and all the members unanimously approved the minutes.

- **Discussion on the Action Taken Report of the previous meeting held on 20th July 2017.**

Prin. Dr. R. P. Bhamare discussed the action taken report of the previous meeting briefly.

- **Discussion on the submission of AQAR to the NAAC for the year 2016-17.**

IQAC coordinator put forth the AQAR rough draft to review by all the members of IQAC to modify if it had any need to change.

- **Discussion on the strengthening of placement cell in the college.**

The placement Cell officer discussed the status of the placement cell. Prin. Dr. R. P. Bhamare reviewed and chalked out the programs for the strengthening of placement cell in the college.

- **Review the updating of the college website.**

The coordinator of the website update put forth the updated data and asked for suggestions from all members of IQAC.

- **Discussion on the publication of research papers in peer-reviewed journals.**

Prin. Dr. R. P. Bhamare discussed the publication of research papers by all teaching staff in peer-reviewed journals. ARC coordinator highlighted the activities which were conducted by ARC under the guidance of the Principal.

MEETING OF INTERNAL QUALITY ASSURANCE CELL

Dear Sir / Madam,

Miss. Asti Sunil Deokar
Manmad.

To inculcate a quality culture in the college, a meeting is scheduled on **11th January 2018** at 11.30 am in IQAC Office. You are requested to be present and help us to improve the college's academic and administrative progress.

AGENDA

1. To confirm the minutes of the previous meeting held on 20 July 2017.
2. Discussion on the Action Taken Report of the previous meeting held on 20 July 2017.
3. To discuss the submission of AQAR to the NAAC for the year 2016-17.
4. To discuss the strengthening of placement cell in the college.
5. To review the updating of the college website.
6. To discuss the publication of research papers by faculty in peer-reviewed and journals.
7. Any issue with the prior permission of the chairperson.



(Dr. D. G. Jadhav)

CO - ORDINATOR
INTERNAL QUALITY ASSURANCE CELL
M.G.V.'s Arts, Science & Commerce College
Manmad, Dist. Nashik



(Dr. R. P. Bhamare)

PRINCIPAL
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ARTS, SCIENCE AND COMMERCE COLLEGE, MANMAD
TAL. NANDGAON, DIST. NASHIK**

INTERNAL QUALITY ASSURANCE CELL

MINUTES OF THE 2nd GENERAL MEETING (11th January 2018)

Present members	Absent members
Prin. Dr Rajendra Popat Bhamare	Mr. Sumeet Salunke
Dr. Babu Sonu Jagdale	
Dr. Batu Shivaji Desale	
Mrs. Kavita Shashikant Kakhandki	
Mr. Milind Madhukar Ahire	
Shri. Sharad Kedare	
Dr. Pralhad Shivaji Govind	
Dr. Vilas Tukaram Thorat	
Dr. Pramod Gangadhar Ambekar	
Dr Rahul Sudhakar Kale	
Miss Sujata Jagdish Sonawane	
Mr. Anil Rameshvar Parikh	
Mr. Pranav Manish Pathak	
Miss Arati Sunil Deokar	
Coordinator, Dr. Devram Jadhav	

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INTERNAL QUALITY ASSURANCE CELL

MINUTES OF THE 2nd GENERAL MEETING (11th January 2018)

ACTION TAKEN REPORT

Sr. No.	Resolutions/ Suggestions	Action Taken
1	Confirmation of minutes of the previous meeting.	Dr.R. P. Bhamare put forth the minutes of the previous meeting 20th July 2017. for discussion and all the members unanimously approved the minutes.
2	Discussion on Action Taken Report.	The previous Action taken report was discussed
3	Discussion on the submission of AQAR to the NAAC for the year 2016-17.	IQAC coordinator put forth the AQAR rough draft to review by all the members of IQAC to modify if it had any need to change.
5	Discussion on the strengthening of placement cell in the college.	The placement Cell officer discussed the status of the placement cell. Prin. Dr R. P. Bhamare reviewed and chalked out the programs for the strengthening of placement cell in the college.
6	Review the updating of the college website.	The coordinator of the website update put forth the updated data and asked for suggestions from all members of IQAC.
7	Discussion on the publication of research papers in peer-reviewed journals.	Prin. Dr R. P. Bhamare discussed the publication of research papers by all teaching staff in peer-reviewed journals. ARC coordinator highlighted the activities which were conducted by ARC under the guidance of the principal.


Dr. D. G. Jadhav

CO - ORDINATOR

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Manmad, Dist. Nashik**


Dr. R. P. Bhamare

PRINCIPAL

**MGV Arts, Science & Commerce College
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