

**Mahatma Gandhi Vidyamandir's  
Arts, Science and Commerce College, Manmad.  
Dist : Nashik (M.S.) 423104**



**The Annual Quality Assurance Report  
(AQAR) of the IQAC: (2016-17)**

**Submitted to:**

**National Assessment and Accreditation Council.**

**P.O. Box No. 1075. Opp: NLSIU, Nagarbhavi,**

**Bangaluru - 560 072 (India)**

**The Annual Quality Assurance Report (AQAR) of the IQAC**  
**For the year 2016 -17**

**Part - A**

**1. Details of the Institution**

1.1 Name of the Institution

M.G.V's, Arts, Science and Commerce  
College, Manmad. Dist:Nashik (M.S.)

1.2 Address Line 1

Vivekanand Nagar ,Chandwad Road,  
Infront of HP Petrol Pump

City/Town

Manmad

State

Maharashtra

Pin Code

423104

Institution e-mail address

manmad\_college@rediffmail.com

Contact Nos.

02591 222342; 02591 226650

Name of the Head of the Institution:

Prin. Dr. R.P. Bhamare

Tel. No. with STD Code:

02591 222342

Mobile:

09011027602

Name of the IQAC Co-ordinator:

Dr. Devram Gopal Jadhav

Mobile:

+919423546598

e-mail address:

dgjadhav2009@gmail.com

1.3 NAAC Track ID :

MHCOGN 10405

**1.4 NAAC Executive Committee No. & Date:**

(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

EC(SC)/05/RAR/042,  
Dated 03.03.2015

**1.5 Website address:**

www.mgv.org.in/manmadcollege

**Web-link of the AQAR:**

http://mgv.org.in/manmadcollege/download  
/AQAR2016\_17.pdf

**1.6 Accreditation Details**

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	--	2003	2003-2008
2	2 <sup>nd</sup> Cycle	A	3.05	2014	2015-2020

**1.7 Date of Establishment of IQAC:**

03/09/2004

**1.8 AQAR for the year:**

2016-17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

➤ AQAR of 2015-16 submitted to NAAC on 30-03-2017.

**1.10 Institutional Status**

University      State ☒      Central ☐      Deemed ☐      Private ☐

Affiliated College      Yes ☒      No ☐

Constituent College      Yes ☐      No ☐

Autonomous college of UGC:      Yes ☐      No ☒

Regulatory Agency approved Institution      Yes ☒      No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution: Co-education ☒ Men ☐ Women ☐

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☒ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

#### 1.11 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (Phy Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐  
Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*) Savitribai Phule Pune University

#### 1.13 Special status conferred by Central/ State Government--

UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence  UGC-CPE

DST Star Scheme  UGC-CE

UGC-Special Assistance Programme  DST-FIST

UGC-Innovative PG programmes  Any other (*Specify*)

UGC-COP Programmes

## **2. IQAC Composition and Activities**

2.1 No. of Teachers	<input type="text" value="09"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>
2.3 No. of students	<input type="text" value="02"/>
2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="01"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="01"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="00"/>
2.8 No. of other External Experts	<input type="text" value="00"/>
2.9 Total No. of members	<input type="text" value="15"/>
2.10 No. of IQAC meetings held	<input type="text" value="02"/>
2.11 No. of meetings with various stakeholders:	<input type="text" value="01"/>

Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year?

Yes ☒ No ☐

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution

(ii) Themes

## 2.14 Significant Activities and contributions made by IQAC

- Organization of Seminars/Conferences.
- Encouraging faculties for organize seminars and conferences.
- Encouraging faculty to present research papers in peer reviewed journals
- Encouraging students to participate in Research oriented 'Avishkar' Competition organized by S.P. Pune University.
- Infrastructural Development and Use of ICT.

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
1. To install the CCTV cameras in the college campus	4 Channel DVR, Indoor 3.6 Camera, BNC Connector, SMPS Power Supply with 1TB Hard disk is installed in Administrative Office and Examination Section
2. To discuss on the organization of seminars and conferences.	Decided to apply to the Planning and Development Section of SPPU, to organise One National and One State level Seminar by the departments of Languages and Economics
3. To discuss on organization of Inter-collegiate Kabbadi Competition in the college	Inter-collegiate Kabbadi Competition Organized by the Sport department of the college and 52 teams from surrounding colleges has been participated.
4. To discuss on the organization of Blood Donation Camp	Blood Donation Camp in association of Dr. Vasantrao Pawar Medical College has been organized and 40 blood bags were collected.
5. To discuss on the updating of college website.	The college website is updated by providing recent information to the Information Technology Department of the Management.
6. To discuss on the publication of research papers in peer reviewed journals.	By the appeal of IQAC, the faculties has published 14 research papers in reputed research journals.
7. To discuss on starting new UG and PG courses	By recognizing the need of students, the college has applied for the PG courses like M.A. English, M.A. Economics and M.Com in Business Administration.

2.16 Whether the AQAR was placed in statutory body ☒ No ☐

Management ☒ Syndicate ☐ any other body ☐

Provide the details of the action taken

The plan of action prepared by IQAC is submitted to the management for approval. The management has considered the need of students and college and approved the proposal to start new subject and to purchase the equipments.

## Part – B

### Criterion – I

#### 1. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	--	--	--	--
PG	03	--	--	--
UG	03	--	--	--
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	--	--	--	--
Others	--	--	--	--
<b>Total</b>	<b>06</b>	--	--	--

Interdisciplinary	--	--	--	--
Innovative	--	--	--	--

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	No. of Programmes
Semester	12
Trimester	--
Annual	07

1.3 Feedback from stakeholders\* Alumni ☒ Parents ☒ Employers ☒

Students (*On all aspects*)

Mode of feedback : Online ☐ Manual ☒ Co-operating schools ☐

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Revision of Syllabus of T.Y.B.A./B.Com./B.Sc. has made by Board of Studies of the concerned subjects of Savitribai Phule Pune University.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

----- No -----

## Criterion - II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
30	13	17	00	00

2.2 No. of permanent faculty with Ph.D.

15

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
13	2.5	17	00	00	00	00	00	30	2.5



2.4 No. of Guest and Visiting faculty and Temporary faculty 00

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	15	04	15
Presented Papers	15	16	17
Resource Persons	00	00	01

2.6 Innovative processes adopted by the institution in Teaching and Learning:

➤ Use of ICT, E-journals, E-books and You tube Lectures

2.7 Total No. of actual teaching days during this academic year 218

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

➤ MCQ and Online exam Examinations started by Savitribai Phule Pune

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

--

2.10 Average percentage of attendance of students 80 %

### 2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.	153	07	05	07	08	30
B.Com.	68	02	04	06	04	10
B.Sc.	73	04	03	02	05	10
M.A.	18	03	03	03	03	00
M.Com.	02	02	00	00	00	00

SX

### 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Meetings with teachers, students.
- Taking feedback related with teaching learning process.
- Motivating teachers to make the use of ICT and new technology.
- Evaluation of students by taking Internal and Term End Examinations

### 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC - Faculty Improvement Programme	00
HRD programmes	--
Orientation programmes	01
Faculty exchange programme	--
Staff training conducted by the university	01
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	--
Others (Short Term Courses)	01

## 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	31	04	--	--
Technical Staff	--	--	--	--

### Criterion - III

## 3. Research, Consultancy and Extension

### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The College authority has appointed one Academic Research Coordinator and one UGC Coordinator to promote the research activities among the staff and students.

### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	03	03	00
Outlay in Rs. Lakhs	00	562000	562000	--

### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	16	04	01
Non-Peer Review Journals	06	--	--
e-Journals	11	--	--
Conference proceedings	--	--	01

### 3.5 Details on Impact factor of publications:

Range  Average ☒ h-index  Nos. in SCOPUS

### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	03	UGC	562000	00
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects (other than compulsory by the University)	--	--	--	--
Any other(Specify)	--	--	--	--
Total	03	UGC	562000	00

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges

Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy:

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	--	01	01	00	02
Sponsoring agencies	--	BCUD Pune	BCUD, Pune	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations:

International

National

Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From funding agency

From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--

Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year :

Total	International	National	State	University	Dist	College
03	--	03	--	--	--	--

3.18 No. of faculty from the Institution who are Ph. D. Guides  
And students registered under them

02
04

3.19 No. of Ph.D. awarded by faculty from the Institution

--
----

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 

--
----

      SRF 

--
----

      Project Fellows 

--
----

      Any other 

--
----

3.21 No. of students Participated in NSS events:

University level 

250
-----

      State level 

--
----

  
National level 

--
----

      International level 

--
----

3.22 No. of students participated in NCC events:

University level 

50
----

      State level 

--
----

  
National level 

04
----

      International level 

--
----

3.23 No. of Awards won in NSS:

University level 

--
----

      State level 

--
----

  
National level 

--
----

      International level 

--
----

3.24 No. of Awards won in NCC:

University level 

--
----

      State level 

--
----

  
National level 

--
----

      International level 

--
----

### 3.25 No. of Extension activities organized

University forum  College forum   
NCC  NSS  Any other

### 3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Blood Donation Camp organised on 1<sup>st</sup> August 2016.
- Rally was organised on Road Safety and AIDS Awareness on 16<sup>th</sup> October 2016
- Lecture of Assistant Police Inspector Mr. Pundlik Sapkaleon was organised on Road Safety on 18<sup>th</sup> October 2016
- Ankai Fort Cleaning Campaign organised on 20<sup>th</sup> September 2016.
- Cleaning campaign organised on Mahatma Gandhi Birth Anniversary on 2<sup>nd</sup> October 2016.
- On International AIDS Day, Rally was Organised, Dr. N.N Gadhe addressed the rally on 1<sup>st</sup> December 2017.
- Personality Development Programme organised on 5<sup>th</sup> January 2017
- Workshop on Women Empowerment organised on 15<sup>th</sup> February 2017
- Four NCC cadets recruited in Indian Army.

### Criterion – IV

#### 4. Infrastructure and Learning Resources

##### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5.8 acre	--	--	5.8 Acre
Class rooms	13	00	Management	13
Laboratories	06	00	--	06
Seminar Halls	01	00	Management	01
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	--	--	--	--
Value of the equipment purchased during the year (Rs. in Lakhs)	--	--	--	--
Others	--	--	--	--

#### 4.2 Computerization of administration and library

- Office automated with Vridhhi software in respect of online admission.
- Software Book Smith V2.1 is used for library.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books and	9600	1107231	189			
Reference Books	32290	3063386	160	65470	32450	3128856
e-Books	97500+	5000	3135000+	5750	3135000+	5750
Journals	65	25507	07	4800	72	30307
e-Journals	6000+	5000	6000+	5750	6000+	5750
Digital Database	1	-	1	-	02	-
CD & Video	30	8900	0	0	30	8900
Others (News Papers)	13	14286	13	14559	13	14559

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart -ments	Others
Existing	25	00	Yes	04	01	12	08	--
Added	--	--	--	--	--	--	--	--
Total	25	00	--	04	01	12	08	--

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

----- Nil. -----

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT

0.21

ii) Campus Infrastructure and facilities

--



iii) Equipments

--

iv) Others

--

**Total :**

**0.21**

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC has developed a mechanism to support the student's difficulties of Bus Services, Scholarships, open access of Library and free access of Wi-Fi.

#### 5.2 Efforts made by the institution for tracking the progression

Feedback system

5.3 (a) Total Number of students:

UG	PG	Ph. D.	Others
1365	47	--	--

(b) No. of students outside the state

00

(c) No. of international students

0

Men: 734 (51.98%)

Women: 678 (48.02%)

Last Year						This Year					
General	SC	ST	OBC (VJN T & SBC)	Physically Challenged	Total	Gen.	SC	ST	OBC (VJN T & SBC)	Physically Challenged	Total
370	265	21	756	00	1412	594	215	09	594	00	1412

Demand ratio: 100

Dropout: 02%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Remedial coaching and special classes for competitive examinations are conducted regularly.

No. of students beneficiaries 120

5.5 No. of students qualified in these examinations

NET	--	SET/SLET	--	GATE	--	CAT	--
IAS/IPS etc	--	State PSC	--	UPSC	--	Others	--

5.6 Details of student counselling and career guidance

College has career and counselling centre through which the Students are guided regularly

No. of students benefitted 50

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
--	--	--	03

1. Deore Bhushan Sahebrao appointed as Lab assistant in Military at Assam Rifles Training Centre.
2. Deore Rameshwar Maheshwar appointed as Lab assistant in Military at Assam Rifles Training Centre.
3. Avhad Manoj Dilip appointed as helper in Central Railway.

5.8 Details of gender sensitization programmes

Workshop on Women Empowerment organised on 15<sup>th</sup> February 2017

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

- Miss Kalyani Prakash Khairnar participated in weight Lifting competition.

### No. of students participated in cultural events

State/ University level  National level  International level

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level  National level  International level

Cultural: State/ University level  National level  International level

## 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	--	--
Financial support from government (BC & EBC)	1097	42,01,335/-
Financial support from other sources	--	--
Number of students who received International/ National recognitions	--	--

### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Nil

## Criterion – VI

### **6. Governance, Leadership and Management**

#### 6.1 State the Vision and Mission of the institution

The devotional motto of the institution is "Bahujana Hitay Bahujana Sukhay" (Benefit and Prosperity of Majority People). Our pioneer Late.Karmaveer Bhausaheb Hiray a great educationist, clearly signifies "To strive for academic excellence" by exploring the potentialities of economically and socially weaker sections of the society by providing them opportunities to face global challenges.

#### 6.2 Does the Institution has a management Information System

Yes

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

Faculties being BOS Member contributed in Syllabus revision at University Level.

##### 6.3.2 Teaching and Learning

Teachers were undertaken innovative teaching practices like PPTs by using projectors.

##### 6.3.3 Examination and Evaluation

Timely followed as per University norms, incorporated credit system at PG Level, Online submission of exam forms and online filling of marks.

##### 6.3.4 Research and Development

There is increase in number of research publications and books. Participation in seminar/ conferences/ symposium/ workshop is increased.

##### 6.3.5 Library, ICT and physical infrastructure / instrumentation

Library has its independent software. Computer and internet facility is expanded to staff and students.

### 6.3.6 Human Resource Management

Under the IQAC, Development programs for Faculty members are systematically planned and conducted.

- Faculty members attend refresher and orientation programs.
- Faculty members are motivated to acquire additional qualifications
- Faculty members are encouraged to present and publish papers in international and national forums.
- Faculty serve as resource persons in other institution and organisations.
- The College has various committees comprising of chairperson and faculty members team which monitors and manages different academic and administrative responsibilities.
- Representation of teaching and non-teaching staff in all committees / bodies.

### 6.3.7 Faculty and Staff recruitment

Recruitment is done by Institute.

### 6.3.8 Industry Interaction / Collaboration

.....

### 6.3.9 Admission of Students

Online admission facility is provided to students.  
Office is atomized for smooth and efficient working.  
Library issues computerised Identity cards to the students.

### 6.4 Welfare schemes for

Teaching	Yes
Non-teaching	Yes
Students	Yes

### 6.5 Total corpus fund generated

Rs. 5012/-

### 6.6 Whether annual financial audit has been done

Yes ☒ No ☐

### 6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	--	--	Yes	Management
Administrative	--	--	Yes	Management

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes ☒ No ☐

For PG Programmes Yes ☒ No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Online Question papers are provided by the University of Pune.
- All circulars, notices, Schedules are being made online by the University.
- Bar-code system has been introduced.
- Credit and Semester System has been introduced for PG Level.
- Online marks filling for Internal Exams has been introduced.

6.10 What efforts are made by the University to promote autonomy in the affiliated/ constituent colleges?

--

6.11 Activities and support from the Alumni Association

Feed back and Participation in various academic and cultural activities

6.12 Activities and support from the Parent – Teacher Association

Feed back and suggestions

6.13 Development programmes for support staff

Staff credit society and loan facility

6.14 Initiatives taken by the institution to make the campus eco-friendly

Tree plantation, Plastic Free Zone and Swachhata Abhiyan

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Automation of the office work for accuracy and precision.
- Online Admission Process
- Blood Donation Camp.
- Road Safety and AIDS Awareness
- Personality Development Programme
- Workshop on Women Empowerment
- Centralized Examination System
- Evaluation of Teachers by students

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Online admission effectively implemented so that the work get paperless, data get stored.
- Workshop for Non-Teaching Staff on ERP software.
- The college has applied for a new Course of T.Y. B.Sc. Zoology.
- Feedback from students on syllabus revision was taken, analysed and communicated.
- Increased use of ICT, E-Journals, E-Books, Video Lectures and development of E content etc.
- Examination and Evaluation reforms as per the University norms are adopted.
- IQAC conducted meetings with teachers, students and takes feedback related with teaching learning process. Recent trends in various subjects are incorporated to make teaching & learning effective.
- 02 faculty members were benefitted during the year through Refresher Course, and Orientation Program.
- **10** faculty members presented papers in **National Conferences**, **11** faculty members in **State Conferences**.
- **06** Research Papers in Peer review journals, **03** in Non-peer review journals, **05** in e-journals.
- The Department of Marathi, Hindi and English Chemistry Organised National Conference on ‘Literature & Multimedia’ sponsored by BCUD, SPPU, Pune. Held on 26<sup>th</sup> & 27<sup>th</sup> Dec. 2016.
- The Department of Economics Organised State level Seminar on “Impact of Bharat Ratna Dr. Babasaheb Ambedkar’s Thought on Indian Economy” sponsored by BCUD, SPPU, Pune. 74 participants attended the conference, on 23<sup>rd</sup> & 24<sup>th</sup> Dec. 2016.
- Under the Extra Mural Board, Department of Marathi organised different Lecture series for Senior Citizens on various topics.

- The Dept. organised field visits of UG students.
- Parents - Teachers meet was organised for the constructive feedback.
- The Department of Politics organised and college celebrated 'The Constitution Day' by taking an Oath.
- The dept. of Mathematics celebrated PI day and National Mathematics day. On these occasions, lecture series and poster presentation competition were organised.
- Under the special guidance scheme, remedial coaching classes was conducted in the difficult subjects like English, Maths and Accountancy for SC/ST students.
- Significant number of textbooks, reference books, e-books, journals, digital database purchased during the year for the fulfilment of students' as well as staff's needs.
- Women's grievance cell, students' welfare cell and vishakha committee are working in our college in order to redress sexual harassment complaints of girls and working employees and to take immediate action against the concerned.
- On the occasion of International women day (8<sup>th</sup> March 2017), College has felicitated 20 womens in various fields by offering "Swayam-Siddha Mahila Ratna Award in collaboration with Yogiraj Sanstha, Namnad.
- **1097 students** during the year received **scholarship of Rs. 42,01,335/-**
- For motivation of the students. The Olympic player of Rowing Mr. Daatu Bhoknal was delivered a lecture in Annual Social Gathering on 19<sup>th</sup> March 2017.
- The Department of Social Welfare of the college has organised Nirbahi Kanya Abhiyan for girl on 21<sup>st</sup> February 2017.
- Organised guidance camp in association with All India Youth Federation on the topic "Swayam se uddyam" on 20<sup>th</sup> January 2017.
- Organised Inter-collegiate Kabbadi Competition on 10<sup>th</sup> September 2016. About 52 teams participated in this event.
- Organised Blood Doonation Camp in association with Medical College Nashik on 1<sup>st</sup> August 2016. About 40 bags collected.
- Organised one day orientation programme on "Women Security" in association with Manmad City Police Station on 30<sup>th</sup> July 2016.
- **Sports**
  - ❖ The college has sports advisory committee which constantly encourages players of the college. There is a provision of scholarship and fees concession for sports students.
  - ❖ Miss Kalyani Prakash Khairnar was participated in the event of Weight Liftinf at University level
- **N.S.S.**
  - ❖ N.S.S. celebrated World Environment Day, Independence day, Republic day, Teacher's Day, International Literacy day, World AIDS day, World Human Right day, National Youth day, World Women's day, Hutatma Din during the year.
  - ❖ Blood Donation Camp organised on 1<sup>st</sup> August 2016.



- ❖ Rally was organised on Road Safety and AIDS Awareness on 16<sup>th</sup> October 2016
- ❖ Lecture of Assistant Police Inspector Mr. Pundlik Sapkaleon was organised on Road Safety on 18<sup>th</sup> October 2016
- ❖ Ankai Fort Cleaning Campaign organised on 20<sup>th</sup> September 2016.
- ❖ Cleaning campaign organised on Mahatma Gandhi Birth Anniversary on 2<sup>nd</sup> October 2016.
- ❖ On International AIDS Day, Rally was Organised, Dr. N.N Gadhe addressed the rally on 1<sup>st</sup> December 2017.
- ❖ Personality Development Programme organised on 5<sup>th</sup> January 2017
- ❖ Workshop on Women Empowerment organised on 15<sup>th</sup> February 2017
- ❖ Organisation of 'Special Winter Camp' at Mesan Khede during the period 10<sup>th</sup> - 16<sup>th</sup> December 2016

➤ **N.C.C.**

- ❖ NCC celebrated the Republic day, Independence day, Hutatma Din, Sadbhavana Divas, NCC day during the year.
- ❖ Students passed the 'B' & 'C' cert. examination during the year.
- ❖ 2<sup>nd</sup> Oct. 2016 on the Day of Gandhi Jayanti, NIC carried out "Clear Mission"
- ❖ NCC Cadets celebrated 'Yog Day' on 21<sup>st</sup> June 2016.
- ❖ On the NCC Day celebration on 28/11/2016 by doing same cleaning.
- ❖ 04 cadet's mayor Kale, Amol Kakad, Amol Batav and Narendra Chormale are selected for Indian Army.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Involvement of Students in Heritage Conservation.
- Sharing of Infrastructure to develop Spirituality and Value Education

*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

#### 7.4 Contribution to environmental awareness / protection

One of the primary objectives of the college is to sensitise students on environmental issues and to motivate them to promote ecological justice and sustainable development. The College, on a regular basis, makes a thorough environmental assessment of the campus and implements healthy ecological practices in water and energy conservation and waste management.

- Rain water harvesting
- Garden Development
- Energy efficient lighting
- Waste management (Composting and Vermicomposting)
- Safe disposal of laboratory wastes
- Sensitising the public on environmental issues and reaching out to the community on working towards environmental protection
- Project works to S.Y.B.A./B.Com/ B.Sc. students on environmental issues

7.5 Whether environmental audit was conducted?      Yes ☒      No ☐

7.6 Any other relevant information the institution wishes to add. (for example SWOC Analysis)

❖ **Strengths :**

- Establishment of a committed IQAC enhancing quality of education.
- Feedback mechanism helps realize stakeholder's perception.
- ICT helps library with INFLIBNET making latest world knowledge available at the fingertips of the teachers.
- Representation of the college and its faculty in university decision making academic bodies enabling modification and enrichment of course contents and evaluation systems.
- Implementation of Research attitude among the faculty members by arranging visits of expert scholars in workshops/ seminars.
- Lush green plants are grown inside campus for pollution-free and eco-friendly green and clean campus.
- Interwoven curricular, co-curricular and extra-curricular student engagement with meritorious outcomes- University ranks, Merit scholarships, higher recognitions of NCC and NSS.
- Continuously engaged in philanthropic activities such as organizing Rallies, Outreach programmes, empowering the downtrodden masses.
- Unstinted support of the Institution for career planning and bestowing infrastructural facilities to enrich higher education.
- Guidance and contact center of Yashwantrao Chavan Maharashtra Open University, Nashik.
- Publication of texts and reference books as well as research papers by the faculty.

- Participation and presentation of research papers in the National and International conferences.
- Students participation in the conferences, seminars, workshops, sports, essay writing, debating competition etc.
- Preparation of monthly and term-wise teaching plan by teachers.
- Conducting extension activity by N.C.C. cadets, N.S.S. volunteers and students and their Republic Day paraded at New Delhi.
- The college infrastructure spreads over 4.19 acres in the forms of play ground, well equipped library, ventilated class rooms, gymkhana etc. cater to the needs of students.
- Staff credit Co- operative society of the sister institution providing short term loan.
- Prominent position held by alumni.
- Group insurance scheme for the staff and the students.
- The availability of basic UG and PG courses gives students option to shift from one course to another.
- Awareness about national integration, equality, humanism and societal values is created among students through cultural activities.
- Learning oriented teaching and remedial programmes are conducted for the downtrodden.
- The institution organizes professional as well as welfare programmes for the staff.
- Healthy practices such as Clean Campus-Green Campus, Blood Group Testing of girl students.

❖ **Weaknesses :**

- To get autonomous status.
- Manmad city is facing a very critical problem of the scarcity of water as it comes under the drought prone area. Even getting drinking water once in a fortnight span is cumbersome.
- The rural stratum of students is basically very weak in using English language.
- Economically weak students constraining access to variegated fields of higher education and majority of the parents belong either to the farmers or labourers lacking awareness about higher education.

❖ **Opportunities :**

- Adopting economically students by a teacher.
- To enforce Remedial Teaching more effectively.
- To make central computer facility available.
- To develop Water Harvesting System.
- For female students courses in jewellery making, fashion designing, personality development are to be started in afternoon time to maximize the utilization of infrastructure.
- To start pg courses in Arts, Commerce and Science faculties.

❖ **Constraints/Challenges :**

- Funds Paucity is the root of all constraints, infrastructure involving huge funds stalled due to inadequate grants.
- Being an aided college with fixed governmental fee structure, the institution compelled to find other sources for infrastructural and development activities.
- Economically weak students as well as the students whose parents are engaged in transferrable jobs are helpless to continue higher education leading to dropout cases in the institution.

**8. Plans of institution for next year**

❖ **Looking Ahead: Future Plans :**

- To start B.Sc. Botany programme.
- Publishing National/International papers by all research Departments.
- Philanthropic initiatives to expand the project 'Saathi' to collect the orphans from railway junction and place them into orphanage.
- P.G. programmes in English and Economics and Research centers for Marathi and Hindi P.G. departments.
- More e-learning content in library.
- Motivate staff to undertake Major and Minor Research Projects.
- To organize National and International conferences.
- To take more community oriented developmental programmes.

**Mahatma Gandhi Vidyamandir's  
Arts, Science & Commerce College, Manmad. Tal. Nandgaon, Dist.  
Nashik**

**ACADEMIC CALENDER FOR 2016-17**

<b>JUNE 2016</b>	<ul style="list-style-type: none"> <li>• Meetings of all Heads of the departments with Principal to discuss Result, Annual Working Plan, Time Table, Formation of Various committees for functioning the programmed</li> <li>• Admission process</li> <li>• Meetings of non-working staff for allotment of work</li> <li>• Meeting of all working staff with Principal for understanding their difficulties, Views, demands, Annual requirements, and Lab. requirements.</li> <li>• Meeting of Principal, Vice Principal and NAAC coordinator.</li> <li>• Planning for Tree plantation.</li> <li>• Admission follow-up, free ship form, Scholarship form notification and information to students.</li> <li>• Laboratory and Library infrastructure cleaning camp, electricity check-up, and water supply check-up.</li> <li>• International Yoga Day</li> <li>• Social Justice Day</li> </ul>
------------------	--

JULY 2016	<ul style="list-style-type: none"> <li>• Distribution of work for Extra Curricular Activities</li> <li>• 3<sup>rd</sup> July Lokanete Vyankatraoji Hiray Punyatihti.</li> <li>• Selection of students for Earn &amp; Learn schemes.</li> <li>• Book bank openings by issuing books by the hands of Principal to poor students.</li> <li>• Meeting for submission minor research projects, regarding proposals of seminar, workshop, conferences, symposium, debating, various contests, other activities and tournaments</li> <li>• N.S.S. Students selection.</li> <li>• N.C.C. Cadet selection..</li> <li>• Inauguration of Soft skill Programme.</li> <li>• Commencement of sport activities.</li> <li>• IQAC Meeting.</li> <li>• Eligibility form issuing.</li> <li>• Result of postgraduate students.</li> <li>• Submission of AQAR to NAAC</li> <li>• World Population Day</li> <li>• National Sports Day</li> </ul>
AUGUST 2016	<ul style="list-style-type: none"> <li>• Soft skill lecture.</li> <li>• Science forum lecture.</li> <li>• 15<sup>th</sup> August Flag Hosting. By Principal.</li> <li>• N.C.C. N.S.S. &amp; Voluntarily Blood donation camp.</li> <li>• Eligibility camp.</li> <li>• Organization of study tour.</li> <li>• Special Lecture by eminent personality.</li> <li>• Lecture for communication skill development.</li> <li>• Monthly working practical follow up by college authority.</li> <li>• Examination form fills up.</li> <li>• Principal and absent students parent meeting.</li> <li>• World Peace Day</li> </ul>

<p>SEPTEMBER 2016</p>	<ul style="list-style-type: none"> <li>• Syllabus completion feedback.</li> <li>• Teacher's day: In the memory of Dr. Sarvapalli Radhakrishana.</li> <li>• Meeting of Examination Chairman and Principal to discuss Term end and internal examination preparation.</li> <li>• Hindi Divas: Poem competition, Essay Competition, Elocution Competition. (Department of Hindi).</li> <li>• College NAAC core committee meeting.</li> <li>• Selection of students for Intercollegiate &amp; Inter Zonal Sports Competition.</li> <li>• Meeting of Quality Improvement Programmed.</li> <li>• Special invited guest lecture for Hindi and Marathi postgraduate students.</li> <li>• Seminar and Chemiad Competition.</li> <li>• Extra Mural Board: Lecture Series.</li> <li>• Selection of N.C.C. Cadets for Proposed training programme.</li> <li>• Selection of N.S.S. Candidates for Proposed Winter Camp.</li> <li>• NSS Day.</li> <li>• World Superstition Eradication Day.</li> </ul>
<p>OCTOBER 2016</p>	<ul style="list-style-type: none"> <li>• 2<sup>nd</sup> October Mahatma Gandhi Vidyamandir Foundation day. Flag Hosting by Principal.</li> <li>• Lecture series on staff academy.</li> <li>• Submission of student's feedback form, Syllabus completion report, to be completion report and internal assessment mark list.</li> <li>• Participation in Teacher approved camp and stamping pattern.</li> <li>• Organization of October practical examination.</li> <li>• Back log students examination and Semester examination.</li> <li>• Environment Project allotments to the S.Y. Arts, Science and Commerce students.</li> <li>• Term end Meeting.</li> <li>• Human Rights Day and National Integration Day</li> </ul>

NOVEMBER 2016	<ul style="list-style-type: none"> <li>• NSS Special Winter Camp</li> <li>• Constitutional Day</li> <li>• Children Day</li> <li>• NCC Day</li> </ul>
<ul style="list-style-type: none"> <li>• Diwali Vacations</li> <li>• Teacher may participate in central assessment programme in Vacation as a part of evaluation.</li> <li>• Celebration of Karmaveer Bhausaheb Hiray Birth Anniversary on 8<sup>th</sup> Nov. 2016</li> </ul>	
DECEMBER 2016	<ul style="list-style-type: none"> <li>• Meeting of Heads with faculty members</li> <li>• Planning for commencement of Environmental Awareness Course</li> <li>• Regular working of 2<sup>nd</sup> term.N.S.S. Camp.</li> <li>• Personality development programme for students.</li> <li>• Interdisciplinary activities.</li> <li>• Declaration of results.</li> <li>• Meeting of examination department to prepare results.</li> <li>• Sports winter tournaments.</li> <li>• Soft skill weekly lecture.</li> <li>• Review on progress of environment projects.</li> <li>• Seminar for T.Y.B.Sc. Students M.Com. and M.A. students.</li> <li>• Review of Research activities and minor research project by Principal.</li> <li>• Submission of report regarding seminar, National and International conference participation.</li> <li>• Meeting of Quality assurance committee for review submission report by teacher.</li> <li>• 30<sup>th</sup> December Renukatal Jayanti.</li> <li>• Equality Day</li> </ul>



<p>JANUARY 2017</p>	<ul style="list-style-type: none"> <li>• Organization of Seminar, Conference, Workshop, Symposium sanctioned by BCUD / UGC/ MST /CSIR / other funding agencies.</li> <li>• Meeting with authority for success the seminars.</li> <li>• Meeting for organization of annual social gathering.</li> <li>• Submission of examination forms.</li> <li>• NAAC committee meeting</li> <li>• Magazine committee meeting.</li> <li>• Notification for students to submit articles, Photograph of events and other things for magazine printing.</li> <li>• Annual Social Gathering</li> <li>• 26<sup>th</sup> January Flag hosting</li> <li>• Study tour (Geography, Botany and Zoology Department).</li> <li>• Science day celebration</li> <li>• Departmental Oral, Vivo, Seminar of students.</li> <li>• Hutatma Divas</li> </ul>
<p>FEBRUARY 2017</p>	<ul style="list-style-type: none"> <li>• Reporting and feedback of students participated in other colleges and Universities</li> <li>• 10<sup>th</sup> Feb.University Foundation Day</li> <li>• 17<sup>th</sup> Feb. Renuka aji Punyatithi</li> <li>• 18<sup>th</sup> Feb. Chatrapati Shivaji Maharaj Jayanti</li> <li>• Motivation camp for students to participate in intercollegiate and interuniversity Competition.</li> <li>• Observance of syllabus completion.</li> <li>• Theoretical and Practical Oral.</li> <li>• Internal Practice test and tutorial.</li> <li>• Meeting of students councils.</li> <li>• Preparation of examination.</li> <li>• Meetings of Heads and Examination Chairman.</li> <li>• Collection of Manuscripts of internal examination.</li> <li>• National Science Day.</li> </ul>

MARCH 2017	<ul style="list-style-type: none"> <li>• 1<sup>st</sup> March Bhausaheb Hiray Jayanti</li> <li>• Journal and tour report Submission.</li> <li>• Environmental Project Submission and examination.</li> <li>• Practical examination.</li> <li>• Evaluation of Teacher by students.</li> <li>• Student's feedback submission.</li> <li>• Teachers syllabus completion report</li> <li>• Planning of extra work for incomplete syllabus.</li> <li>• Commencement of F.Y. /S.Y./T.Y. and Backlog exam.</li> <li>• International Women's Day</li> <li>• World Customer Day</li> <li>• World Handicapped Day</li> </ul>
APRIL 2017	<ul style="list-style-type: none"> <li>• Internal senior supervisor allotment.</li> <li>• Allotments of junior supervisors for University exams..</li> <li>• Examination and Central assessment or assessment starts</li> <li>• Dr. Babasaheb Ambedkar Jayanti.</li> <li>• Laboratory and library dead stock check-up (Dead Stock).</li> <li>• Future requirement follow-ups.</li> <li>• Examination and Evaluation.</li> <li>• Examination and Evaluation.</li> <li>• 24<sup>th</sup> April Loknete Vyankatrao Hiray Jayanti</li> <li>• Term end Meeting.</li> <li>• 1<sup>st</sup> May: Maharashtra Din Flag Hosting.</li> <li>• World Health Day.</li> </ul>

**BEST PRACTICE - 01****Title of Practice: Involvement of Students in Heritage Conservation.****Goals:**

- To encourage youngsters to take care of historical place is create consciousness regarding the conservation of forts near about the areas.
- To remind the hierarchy of our forefathers & historical events
- To develop habit of cleanliness and its importance.

**Context:**

We know cleanliness is after the godliness is became important aspect of the mankind. Now a day number of people are travelling and visiting historical and religious places. It will be increasing day by day. Especially when they visit the forts they create dirt by throwing plastic bags, mocal plates, papers etc., Plastic bags & thermacoal plates are in disposable & harmful to said as well to microflora and fauna. The in disposable products creates pollution & damage the natural beautification of forts.

**Practice:**

To inculcate the habit of cleanliness our institution has selected this best practice of Fort cleaning campaign. The institution organized this fort cleaning campaign at 'Ankai Fort'. It is nearby fort of Manmad town. The group of 50 students visited this fort & undertook the work of cleanliness. The student collected plastic bags & indisposable things requested visitors not to throw indisposable products onwards. In this way the cleanliness enhances the beauty of the fort. Students also learnt the historical information of the fort. Students are influenced by this activity & get encouragement for further activities.

**Problems Encountered:**

Not having frequency of buses & other vehicles to go nearby the Fort.

## **Best Practice- 02**

### **Title of Practice: Sharing of Infrastructure to develop Spirituality and Value Education**

#### **Goals:**

- To create harmony among different religions.
- To extend fraternity & Unity.
- To develop spiritual values.

#### **Context:**

In this techno-savvy age, it's a dire need to come together & communicate with each other. The materialistic attitude is developing day by day rapidly in the society. India is the only one Country on the globe for sharing its precious spiritual values and cultures. So our institution (College) implemented this practice 'Infrastructure & Social Responsibility to make aware & develop the value, spirituality & to create harmony fraternity & Unity among the people of different religions.

#### **Practice:**

The institution is very much conscious about social responsibility. The Institution provide Hall for Satsang activities to 'Raddhe Swami Satsang Group'. The Institution provides all the facilities as per their need. Once in a week on Sunday the 'Raddhe Swami Satsang Group' organizes Satsang in the hall provided by institution. Hundreds of people taking benefit of this Satsang in a week.

#### **Evidence of success :**

This best practice offers the people of different areas of town, cities and religions gather. It helps to develop & impart the spiritual values and heals body as well as mind of the people of all around. Due to this the participants eager to know the activities run by our institution and curious to get information regarding it. In this way the institution extend (offers) help to the Raddhe Swami Satsang Group & shares social responsibility willingly.

**Problems Encountered:**

The college is situated in the area which is facing a very critical problem of the scarcity of water as it comes under the drought prone area. Supply of proper sufficient water to the programme of Satsang is not possible. The young generation is not attracting to such Satsang Programmes.